



Andover YMCA Community Center
Advisory Commission Meeting Minutes

Monday, June 13, 2016

Andover YMCA Community Center
Community Room A

In Attendance: Tony Peterson (left at 8:12 pm), Mike Knight, Tony Howard, Joy Orvis, Frank Kellogg and Erick Sutherland.

Absent: Allison Boes and Ted Butler

Meeting called to order at 6:30 pm

Agenda Approval

Approved as written

Approval of Minutes

April 13, 2016 – Minutes Approved as Written

Review City Council Workshop - Year in Review

The commission discussed the Andover City Council Workshop year in review presentation. City of Andover Administrator, Jim Dickinson, provided a memorandum which was include in the commission members meeting packet. The memo provided future direction to the Andover YMCA Community Center Commission in regard to future expansion of the Andover YMCA Community Center.

Frank suggested that the commission work on the first bullet point of Jim's letter which states to continue discussion with current stakeholders and partners to solidify their growth needs and identify potential partners and stakeholders that will compliment.

A list of current stakeholders will be provided to the commission at the next meeting. Erick will begin discussions with each of the current stakeholders with their intent of short and long term needs of the facility specifically asking them about space, hours, length, seasons, budget. Staff will also provide a list of potential stakeholders that the advisory commission had compiled previously and Frank suggested that we contact each of them with their intent.

Frank suggested Erick speak with Jim and city staff to obtain recent population growth estimates for the City of Andover. In reviewing the information from the Met Council, the commission felt that the projections were not accurate. It was suggested to see if Ted has more recent population studies that the U of M has conducted. Tony Howard also suggested that we find out the number of lots being developed within the city.

The commission agreed that the 2nd bullet point noted on Jim's memo (solidify the internal and external facility space needs of the city/partners/stakeholders and prioritize the importance of each) be addressed once the YMCA has conducted their studies.

Facility Fees 2016/2017

The commission approved the increase of the Prime Ice Time Fee to \$203 (from \$198) for the 2016/2017 season.

The commission approved the increase of the Prime Field House fee to \$50 (from \$48) and the Non-prime Field House fee to \$42 (from \$40).

The commission would also like staff to research other community centers to see what they are charging for resident vs non-resident fees. Once that data has been reviewed, the commission would possibly like to see an increase in the non-resident admission fees.

Erick also mentioned that staff is working on implementing a membership type card which would be required for all field house participants. This will help with resident vs non-resident designation as well as capture user names and contact information.

Frank suggested Erick speak to the YMCA to see if it would be feasible to have a similar type of Y membership system. Could it provide a cost savings?

Review 2017 CIP Items

Commission reviewed and discussed the CIP handout. Frank asked Erick to check when the last parking lot overlay was completed.

Tony Howard talked about the bond savings of 1.3 million, which the city completed in 2014, he questioned if any of that money was put back into the community center budget, Frank suggested Tony talk to Jim.

Joy questioned why the community center did not budget appropriately for CIP items. Frank and the commission reminded Joy that that the former city administrator made a deal with the YMCA which allowed the Y not to have to pay lease payments for the first 5 years in operation. There was no money to put aside for CIP items. Frank and Joy suggested that the commission reminds the city council members why there is a budget deficit. Tony suggested we show council where we'd be if the YMCA had paid lease payments during the first 5 years of operation and to show that the decisions made back then, has costed us where we are at today. With the right expansion deals, we can move forward.

Frank asked Cindy to send him a reminder to send out a copy of a power point presentation he has on census data.

Joy thought it may be a good idea to reach out to other cities to see how they have or are planning to re-invest backed into their communities.

2016 Advisory Meeting Calendar

Commission reviewed the calendar and agreed what the next two meeting discussion topics should be budget and CIP.

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YMCA Update – Allison absent, no report available.

ACC Update – Erick and Cindy reviewed items on attached status report.

Next meeting will be held on Monday, July 18, 2016 at 6:30 pm at Andover YMCA Community Center, Room B.

Meeting adjourned at 8:30 pm

Submitted by,

Cindy Ramseier